

## GUIDELINES FOR PUBLICATION OF PAPERS

Texto & Contexto Nursing, Journal of the Graduate Program in Nursing at Federal University of Santa Catarina, focuses its publications on technical-scientific articles related to health care, and specifically to nursing. Each issue focuses on a specific topic, previously defined by the Editorial Board having in mind its relevance with the current context of the profession at national and international realms. Published every three months, each manuscript is twice evaluated, before acceptance.

### EDITORIAL STANDARDS

- These rules are based upon the document, "Uniform Requirements for original work submitted to biomedical journals" of the International Committee of Medical Journal Editors - ICMJE previously published in the *Jornal de Pediatria* in 1997; 73:213-22 and updated in October of 2004 on the site: [http://www.jpmed.com.br/port/normas/normas\\_07.asp](http://www.jpmed.com.br/port/normas/normas_07.asp);
- the authors are permitted to submit a maximum of two (2) manuscripts per each specific thematic issue, sent exclusively to the Texto & Contexto Nursing Journal, which will be evaluated by two different permanent consultant members of the Editorial Board;
- the manuscripts sent for submission must adhere to the specific norms of Texto & Contexto Nursing Journal. In the event they do not, they will be automatically disqualified for consideration by the Council Director;
- the papers must be accompanied by a letter of solicitation of publishing which indicates address (including postal ZIP code), telephone/fax, and e-mail information for contact with the responsible authors; which specifies the type of article being submitted; the issue to which you are submitting and which contains a declaration of the article's exclusive submission for publication in the Texto & Contexto Nursing Journal;
- manuscripts written in Portuguese, English, and Spanish will be accepted;
- the Executive Council guarantees the anonymous evaluation of the articles submitted on the part of the Editorial Council, as well as maintaining the participation of the evaluators anonymous, thereby ensuring an unbiased focus on the quality of each submission during the evaluation process;
- authors of papers not selected for current publication will be notified, and justification for non-publishing will be offered only to respective authors upon request;
- original manuscripts, whether published or not by publication, will not be returned to the authors. The same rules apply to diskettes;
- Papers resulting from direct or indirect research which involve human beings, must indicate full compliance with the contents of the Helsinki Declaration (1975 and revised in 1983) and concerning articles submitted in Portuguese, compliance with the Resolution of the National Council of Health (Conselho Nacional de Saúde) n. 196, from 10/10/96 and/or n. 251 from 08/07/97;

- Articles presented in scientific meetings (conferences, symposiums, seminars, among others) will be accepted provided that they have not been published in their entirety in the proceedings and that written authorization is received from the Organization Committee responsible for the event, when the regulations of the event thus require. In exception, articles previously published in foreign periodicals will be accepted, provided written authorization from the Council Director of the periodical in which the article was originally published;
- Opinions and concepts exposed in articles, as well as the precision, adequacy, and procedures concerning bibliographic citations, are of the exclusive responsibility of the author(s), not necessarily reflecting the position of the Council Director;
- Authors must present a declaration of authenticity and a specific transfer of authoritative rights for the purpose of publication of the final text, after attending any editorial requests solicited by the Executive Council;
- Articles published will be the exclusive property of the Journal, prohibiting any partial or complete reproduction in any means of publication, printed or electronic, without the express written consent of the Journal Texto & Contexto Nursing.

### CATEGORIES OF ARTICLES

The journal will classify its articles according to the following headings: editorial, original article, literary review, interview, communication, summary of a thesis or dissertation, previous note, and report. All articles, except those in the Communication and Thesis and Dissertation Summary categories should treat the proposed theme of each issue.

**EDITORIAL** - The Council Director is directly responsible for this section. The Council is permitted to invite experts to contribute as authors of these two-page articles.

**ORIGINAL ARTICLES** - (A limit of fifteen pages). It encompasses:

- **RESEARCH** - an account of concluded scientific research;
- **EXPERIMENT REPORT** - Descriptions of academic, assistential and extension based on scientific experimentation;
- **REFLECTION** - opinion article or analysis of questions that may contribute to a more profound understanding of related themes to the area of health and nursing;
- **LITERARY REVIEW** - it includes evaluation of literature about specific themes. It must be included the adopted procedure, delimitations, and conclusions. Literature reviews must be limited to 10 pages.

Characteristics/requirements for each original article:

- title in Portuguese, English, and Spanish;
- complete name(s) of the author(s) in single space in the right margin of the page, indicating in the footnotes the appropriate academic titles, current posts, and name of the institution to which the author(s) is(are) associated;
- informative summary (resumo informativo) in portuguese, summary (resumen) in spanish, and abstract (abstrato) in english, emphasizing the objectives, results, and conclusions, with a one-hundred fifty word limit;
- descriptions (Headings)–identifying the content from the article. Constituted of three to five “key words” in the three languages. In order to determine them, please consult the list of Descriptions in the Health Sciences (DECS) elaborated by Bireme and available via internet at the site: <http://decs.bvs.br> or the Medical Subject Headings (Mesh) in the Index Medicus or the International Nursing Index. If the article were to have an interdisciplinary focus, use universally accepted key-words for the different areas or disciplines;
- text - constituted of introduction, development, and conclusion;
- illustrations – must be numbered consecutively in Arabic numerals, with their respective captions and sources (all sources must be reference). Except tables, square all illustrations must be denoted as figures. Beyond the illustrations being inserted in the text, they should be sent separately, with the necessary quality for publication, specified here in the Standart for Presentation;
- do not apply internal vertical and/or horizontal lines to the tables. Place a brief title above the tables, and explicative notes below them. Number consecutively by the citation order in the text;
- quotes and indirect citations within the text must contain the number of the reference from which they were taken. They must also use punctuation (period, comma, or semicolon) prior to the citation number in superscript. For example:  
In the same manner in which they use lucid acts, the workers also take advantage of non-verbal language in order to transform the clinical time into narrative time.<sup>7;</sup>  
- direct quotations (textual transcript) will be presented in the body of the text in quotation marks, indicating the reference number and the citation page, independent of the number of lines. For example:  
“[...] the Occident arose before us like that infernal machine which crushes men and cultures, for senseless aims that no one knows and whose conclusion appears to be death”.<sup>1:30-33</sup> This machine, that can only generate the differentiation, without promoting integration, ends up deteriorating the social fabric;
- Qualitative research citations will be placed in *italics*, identifying between parentheses the author and respecting the anonymous. For example:  
*[...]involving more academics and professional in social projects, getting*

- to know better the problems of the community[...] not accepting any more from professionals the pretext of a lack of time to study, participate in events and promote papers in congresses... (e7);*
- the text should contain at maximum three footnotes, indicated by: \* † ‡ consecutively;
- the bibliographic references will follow according to the “Vancouver” format. The text must contain a maximum of 15 references, among them one of which should be from the *Texto & Contexto Nursing Journal*;<sup>1</sup>
- Annexes will be placed after bibliographic references;
- Complete address, telephone/fax and e-mail information will be supplied by the text’s principal author.

**INTERVIEWS** - space designed for interviews of authorities/specialists/ researchers, with a limit of five pages.

**COMMUNICATION** - space designed for the divulgation of opinions, publication indications or releases, realizations of events, and techniques in academic or assistance areas, with a limit of three pages.

**SUMMARY OF THESES AND DISSERTATIONS** space designed for the divulgation of concluded theses and dissertations, consisting of;

- title in portuguese, english, and spanish;
- complete name(s) of the author(s) in single space in the right margin of the page, indicating in the footnotes the appropriate academic titles, current posts, and name of the institution to which the author(s) is(are) associated;
- references of the theses and dissertations, according to the “Vancouver” regulations.
- name of the advisor(s)
- summary of up to five hundred words, in portuguese, spanish, and english (listing the document’s original language title first);
- complete address, telephone/fax, and e-mail of the author(s).

**PREVIEW NOTE** space designated for the divulgation of research, of scientific experiments, and of theses or dissertations in progress, of which must contain:

- type of study, objectives, methodology, and stage of development;
- limit of two pages, observing the following;
- title in portuguese, english, and spanish;
- complete name(s) of the the author(s), (typed in single space, in the right margin of the page, indicating in footnote the academic titles, current posts, and name of the institution to which the author(s) is(are) associated;
- name of the advisor(s) when dealing with a thesis or dissertation project;
- references when pertinent, according to the “Vancouver” regulations;
- complete address, telephone/fax and e-mail of the first author.

**SUMMARY:** space designated to the synthesis or interpretive analysis of recently published works. Limit of four pages and observing the following:

- complete name(s) of the the author(s), (typed in single

\* First footnote.

† Second footnote.

‡ Third footnote.

- space, in the right margin of the page, indicating in footnote the academic titles, current posts, and name of the institution to which the author(s) is(are) associated;
- references when pertinent, according to the "Vancouver" regulations;
  - complete address, telephone/fax and e-mail of the first author.

## PRESENTATION STANDARDS

Manuscripts must be retyped according to official spelling and printed with line spacing of 1,5 cm. The left margin must be 3 cm and the right margin and bottom of page must be 2 cm. "Times New Roman" font size 12 or superior, using a Windows 98 compatible word processing software. Three printed versions must be sent along with a diskette containing the same file. The text must be organized without progressive numeration for the title and sub-title, thus differentiated by the font size, for example:

-Title = **THE PATHS WHICH LEAD TO A CURE**

- First sub-title = **Paths undertaken**

- Second sub-title = *Curing through prayer*

Colored photos will not be published, except in the case of absolute necessity, which remains the discretion of the Executive Council. If photos should be used, people will not be identified, or must be received with expressed written permission from those cited in any photograph.

All figures and/or photos, beyond being duly inserted in the sequence of the text, must be sent separately, with the necessary quality for publication. Images must be sent in .jpeg or .tiff format, 300 dpi resolution, sized 23x16 cm, and in the grayscale. Images sent outside of these patterns will not be utilized.

## EXAMPLE OF A REFERENCE

References must be numbered consecutively in the order they appear in the text for the first time and according with the Uniform Requirements of the International Committee of Medical Journal Editors (International Committee of Medical Journal Editors – ICMJE). Some examples:

### Standard book

Baird SB, Mccorkle R, Grant M. Cancer nursing: a comprehensive textbook. Philadelphia: WB. Saunders; 1991.

### BookTitle

Borenstein MS, Althoff CR. Projetando e conquistando um caminho para a formação profissional do enfermeiro. In: Borenstein MS, Althoff CR, Souza M de L, organizadores. Enfermagem da UFSC: recortes de caminhos e memórias 1969-1999. Florianópolis: Insular; 1999. p.25-64.

### Book with organizer, editor, or compiler

Borenstein MS, Althoff CR, Souza M de L; organizadores. Enfermagem da UFSC: recortes de caminhos e memórias 1969-1999. Florianópolis: Insular; 1999.

### Book with update

Radunz V. Cuidando e se cuidando. 2a ed. Goiânia: AB; 1999.

### Paper presented at a congress

Lorenzetti J. A saúde no Brasil na década de 80 e perspectivas para os anos 90. In: Mendes NTC, coordenadora. Anais do 41o Congresso Brasileiro de Enfermagem; 1989 Set 2-7; Florianópolis, Brasil. Florianópolis: ABEn – Seção SC; 1989. p.92-5.

### Collection

Coordenação de Controle de Infecção Hospitalar (BR). Guia básico para a farmácia hospitalar. Brasília: A Coordenação; 1994.

### Legal documents

Ministry of Health (BR), National Health Council, National Committee of Ethics in Research and Human Beings. Resolution Number 196 of October 10, 1996: guidelines and regulations for research involving human beings. Brasília (BR): The Council; 1996.

Brasil. Lei No 7.498, de 25 de junho de 1986. Dispõe sobre a regulamentação do exercício da Enfermagem e dá outras providências. Diário Oficial da República Federativa do Brasil, 26 Jun 1986. Seção 1.

### Thesis/Dissertation

Lipinski JM. A assistência de enfermagem a mulher que provocou aborto discutida por enfermeiros em busca de uma assistência humanizada [dissertação]. Florianópolis (SC): Programa de Pós-Graduação em Enfermagem/ UFSC; 2000.

### Newspaper article

Sul e SE monopolizam a área de saúde. Folha S. Paulo 2002 Out 6 ; Cotidiano:3.

### Article of a periodical with up to six authors

Cezar-Vaz MR, Vaghetti HH, Azambuja EP de, Fernandes GF, Gabreira GO, Reis D. O Trabalho da enfermagem em saúde coletiva: o sujeito, o trabalho e a saúde. Texto Contexto Enferm. 2001 Jan-Abr; 10(1): 157-61.

### Article of a periodical with more than six authors

Leopardi MT, Capella BB, Rodrigues E, Faraco MM, Schimitz LM, Souza LA de, et al. Construção e implementação de modelo informatizado do trabalho de enfermagem para a qualidade da assistência. Texto Contexto Enferm. 2002 Jan-Abr; 11(1): 274-8.

### Electronic Material

Anderson SC, Poulsen KB. Anderson's electronic atlas of hematology [CD-ROM]. Philadelphia: Lippincott Williams & Wilkins; 2002.

Aboud S. Quality improvement initiative in nursing homes: the ANA acts in an advisory role. Am J Nurs [serial on the Internet]. 2002 Jun [cited 2002 Aug 12];102(6):[about 3 p.]. Available from: <http://www.nursingworld.org/AJN/2002/june/Wawatch.htm>

Foley KM, Gelband H, editors. Improving palliative care for cancer [monograph on the Internet]. Washington: National Academy Press; 2001 [cited 2002 Jul 9]. Available from: <http://www.nap.edu/books/0309074029/html/>

**OBS.** Non-published work should not be included in the references. Include as a footnote.

• **To verify other examples of references,** consult the site:  
[http://www.nlm.nih.gov/bsd/uniform\\_requirements.html](http://www.nlm.nih.gov/bsd/uniform_requirements.html)

• **Title abbreviations for periodicals** in Portuguese, consult the site: <http://www.ibict.br> and in other languages if necessary consult the International Nursing Index, Index Medicus or the site <http://www.ncbi.nlm.nih.gov/entrez/query.fcgi?db=journals>